



Management Group

7.00pm on Tuesday 13th September 2022

The Drawing Room, Bedale Hall

Minutes

Present

Clive Pointon (Chair); Cllr Kayleigh Catford; Cllr Mike Barningham; Cllr Christine Mollard; Malcolm Bloor; Liz Lockey; Jackie Kennedy; Yvonne Rose

Apologies

Cllr John Noone, Cllr Andy Hallett, Ian Watkins

1. Welcome, Introductions & Apologies

Clive Pointon welcomed everyone to the meeting

2. Minutes of the Meeting held Tuesday 14th June 2022

Agreed as a true record thereof.

3. Annual General Meeting

- **Minutes of AGM held 27th October 2021**

Unable to agree as true record as no copies were available – KC to ask Peter Cole for a copy and will circulate for approval at the next meeting

- **Chairs Report**

Clive Pointon presented the Chair's Report, outlining the Forum's activity over the previous 12 months – during which time four community projects have been granted a sum of £5850.

Clive thanked members of the forum for their support over the last 12 months

- **Finance Report**

Cllr Barningham presented a Finance Report for the period from December 2020 to December 2021 and confirmed that as at the 31st December 2021 the Forum had £22823.14 in its General Account and £1442.86 in the Events Account.

- **Election of Officers**

- Chair: Clive Pointon

Proposed by Yvonne Rose and seconded by Liz Lockey

- Vice Chair: Cllr John Noone

Proposed by Yvonne Rose and seconded by Clive Pointon

- Treasurer: Cllr Mike Barningham

Proposed by Yvonne Rose and seconded by Clive Pointon

- Secretary: Cllr Kayleigh Catford

Proposed by Clive Pointon and seconded by Cllr Christine Mollard

4. Actions & Matters Arising

4.1 The forum discussed the current layout of the grant application form and some of the wording. It was agreed that the following changes will be made:

- The guidance notes will be moved to the first page
- The map will be improved and will clearly include Aiskey & Leeming Bar
- The wording will be amended to say grants to the maximum of £2000, only one grant per group / organisation per year, "other statutory bodies" will be removed from the eligibility paragraph
- A sentence to be added at the end that states "the forum reserves the right to make exceptions to these guidelines in certain circumstances"

Action: Kayleigh to amend form and share with members for approval

4.2 The constitution was discussed and it was agreed that the current format of "management group", "general member" is not clear or representative of the forum in its current format. Suggestions for amends were made as follows:

- the term "management group" should be removed
- membership forms must be completed by anyone who wishes to be a member of the forum, only members will have voting rights at meetings
- more representation across different sectors of the community is needed
- District / Hambleton council should be removed from the constitution

Action – Kayleigh to action the above points and share to members for approval.

4.3 The forum discussed websites and the best place for minutes / agendas / news items. It was concluded that bedale.org shall have all of the minutes / agendas / grant feedback forms in PDF format for public viewing moving forward. A suggestion was made that in the future this website could be commercialised with potential profits going to the forum and therefor back in the community. Yvonne and Kayleigh to chat with James about this and bring a plan to a future meeting.

Action – Kayleigh to add minutes and agendas to the Bedale.org website. Also look at adding feedback for grants (need to consider GDPR)

Action – Kayleigh and Yvonne to meet with James

4.4 Malcolm suggested holding an event for community organisations to come together and learn more about what they all do. The event would focus on encouraging organisations to work together and to network. There's a specific need for volunteering in the area at the minute and potential pooling of general resources. Liz is recruiting for two roles at the moment, both of these could feed into and support this event.

Action - Liz and Yvonne to liaise and coordinate an event in November time

4.5 The forum community plan was due to be discussed, it was agreed this would be better after we know more about what the new North Yorkshire Council "Locality Networks" will look like

5. Finance Update

Cllr Barningham presented an update on income and outgoings on both the General Account and the Events Account. As at the 12th September 2022 the Forum had £23807.17 in its General Account and £2212.26 in its Events Account.

6. Correspondence

Email from Peter Cole regarding Forum members having their say on the development of 'Locality Networks' in anticipation of the launch of the new 'North Yorkshire Council' in April 2023. Forum members welcomed Peter's suggestion of coming to the next meeting to discuss this in person.

7. Grant Applications

Members agreed to support the annual Bedale Bonfire Event with a grant of £1000

Project updates from the following previous successful grant applicants was circulated prior to the meeting:

- Bedale & Dale Croquet Club
- Blue Sky Thinking
- New Jersey Yarn Bombers

8. Any Other Business

Yvonne would like to initiate a conversation with Steve Tomlinson, the artist of the lamppost artwork, with regards to extending the trail. The discussion would be around a new installation outside the TIC. Members had no objections to an initial conversation that would lead to a more detailed plan for further discussion.

9. Dates for Future Meetings

The next meeting will be held at 7pm on 8th November 2022.

The meeting closed at 8.50pm